



# HOT JOBS NEWSLETTER

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## Senior Reporting Analyst - 3427

### Essential Responsibilities

- Be responsible for the preparation, review, and timely distribution and filing of 8-K, 10-Q, 10-K, and other SEC regulatory filings with the SEC, including but not limited to, preparation of financial statements, footnotes, management discussion and analysis, and ensuring integrity of information included in financial reports.
- Be responsible for the preparation and review of the REIT investor supplemental document.
- Be responsible for the preparation and/or review of financial statements and other financial information in accordance with external constituency requirements, including debt compliance and jurisdictional reporting.
- Be responsible for the preparation and/or review of financial statement disclosures, press releases, and analyst presentations.
- Identify, research, and recommend conclusions to accounting issues and complex accounting transactions.
- Ensure financial statements/reporting packages are in full compliance with company policies, US GAAP, and/or other regulations.
- Act as a liaison between the company and its external auditors during audits and reviews.
- Prepare and/or review certain accounting close activities.
- Complete other duties as assigned.

### Experience Level

Bachelor's degree in Accounting/Finance, 3+ years of combined experience in public accounting and/or external reporting role, attainment of or active pursuit of the Certified Public Accountant (CPA) professional designation, working knowledge of SEC reporting and Sarbanes-Oxley reporting requirements, solid understanding of GAAP

## Operations Accountant - 3485

### Essential Responsibilities

- Analyze operational balance sheet accounts for adjustment at month end.
- Ensure integrity of operational master data elements in SAP, including cost center and profit center maintenance.
- Perform periodic updates of production standards in SAP.
- Develop and monitor KPIs for operational site(s) overseen.
- Support analysis of profitability of respective operating site(s) and new product launches.
- Ensure proper month end cutoff procedures and revenue recognition.
- Analyze and collect data to determine costs of business activity such as raw material purchases, inventory, and labor. Study changes in product design, raw materials, manufacturing methods, or services provided, to determine effects on costs/standards.
- Analyze actual manufacturing costs and prepares periodic reports comparing standard costs to actual production costs.
- Direct physical inventories (annual and cycle counts) and coordinate with internal and external auditors.
- Monitor and track property, plant, and equipment to ensure proper valuation, including identification of potential opportunities to dispose/sell.
- Complete other duties as assigned.

### Experience Level

Bachelor's degree in Finance, Accounting, or related field, advanced degree (MBA, Master's) preferred, 6+ years of previous management accounting experience or equivalent combination of education and experience, knowledge of US GAAP, experience with SAP ERP/BPC/BI

# Financial Analyst - 3511

## Essential Responsibilities

- Be responsible for assisting in the accumulation of data and preparation of the annual budget.
- Be responsible for assisting in the accumulation of data and preparation of forecasted results.
- Interact with all subsidiaries and departments for the accumulation of data for forecasting.
- Be responsible for issuance of monthly flash reports and resolution of questions and discrepancies with department heads.
- Provide support for accumulation of data for tax reporting.
- Analyze and report on actual versus budget reporting.
- Support annual audit process.
- Perform account reconciliations for assigned accounts.
- Support the monthly closing process by completing journal entries and assist with financial reporting.
- Perform the accumulation of data and draft the report for NHL league reporting items.
- Assist in the preparation of the information and report needed for the 401k audit.
- Assist in the preparation of other ad hoc reports as needed.
- Assist in the collaboration in reviewing and proposing for new forecasting software.
- Complete other duties as assigned.

## Experience Level

Bachelor's degree in Accounting, Finance, or related field, CPA or MBA a plus, 3+ years of related finance and accounting functions